

P&C Annual General Meeting Tuesday 6 June 2023

Financial members of the P&C Association should submit their request to the Secretary in writing. The Secretary will place the item on the Agenda where it is most appropriate to be discussed.

Minutes	
Meeting opened	6:02pm
Acknowledgment of Country	Mel Kilby
Attendees	Joe Williams, Mel Kilby, Paul Baxter, Kate Warner, Lindsay Hodgson, Rechaelle Sylvester, Jen Jones, Michelle Edwards, Nadine Dellow
Apologies	Jody Hodgson
Guest Speaker	No guest speaker due to AGM
Confirmation of minutes from previous AGM	Mel Kilby
Business arising from the minutes of the previous AGM	A/C all running because of kiosk upgrade. Hoodies and crew necks stocked and for sale at the office. Toilets and camera in planning stage for refurbishment and upgrades.
President's annual report	President Kate Warner (Pages 5 and 6).
Treasurers annual report	Mel Kilby Accounts up to date with no anomalies.
Audited Statement of Income and Expenditure (certified)	Mel Kilby: Audit report mistakes to be corrected, including dates. Current balance \$6034.74
Appointment of Auditor for the 2023	Morley and Company Pty Ltd: affordable
Elections 2023 President Vice President Secretary Treasurer Additional positions	All positions declared vacant / membership forms available. Kate Warner: President second Nadine Dellow Mel Kilby: Treasurer second Jen Jones Thank you Kate for continuing your role as President. Thank you Mel for continuing your role as Treasurer. Other roles and positions will remain open.
General Meeting	
Business arising from previous minutes	Kate Warner (P&C President) placed on P&C account? Yes Tamburlaine fundraising money, \$500 transferred to the Support Unit? No
Correspondence	Email from DOE advising holding off on uniform tenders as the process is being reviewed. This means that THS can extend the Lowes tender for 24months. P&C in agreeance. Audit from Morley and Company Pty Ltd Greater Bank - Communications to get Kate Warners name onto the P&C accounts. P&C Federation – P&C email has been set up
Treasurer Report	Mel Kilby. Financial report. Current balance: \$6430.74
Principal's Report	Paul Baxter CCTV CCTV for outside the toilets will hopefully be completed these school holidays.

Multipurpose courts

Multipurpose courts will be delivered in stages.
\$350,000 quote for multipurpose courts which is currently with assets for stage delivery.

The first court 40mx20m plus upgrade to fences is due to be delivered by the end of 2023.

Toilets

THS toilets have been prioritized for an upgrade. This is the preliminary stage.

Discussion: How do we label our toilets UNISEX or M/F

Feedback from other schools is that female students won't use toilets after males.

Suggestion: one unisex toilet.

P&C agree toilets to be labelled Male and Female toilets.

Refurbishment will include all toilet blocks and delivered in priority order. F, J, R block and toilets in MPC then toilets in H block and then staff /office area.

Students will be surveyed to seek feedback.

Year 7 Transition Survey

Over 200 surveys asking questions about transition have been completed by Year 7 students.

Feedback about:

Toilets

Activities in break time

Making Fridays more relaxed and fun like Primary School

More sport on Fridays

Student Outcomes

Looking at improving student outcomes with a new approach to curriculums.

Acknowledging what the students already know.

Keeping content relevant and engaging.

Build literacy and numeracy skills they need.

Looking at developing a teaching matrix driven by student feedback.

Feedback from Years 7/8: they find it stressful having assessments all at the same time.

Looking at engaging, project-based learning to be used for assessments.

Thinking differently about how we can make the school more engaging.

Partnering with primary schools in developing whole school literacy plan and adopting similar and familiar practices for students. For example, word of the day.

	<p>New government Has placed a hold on many policies. Temporary to permanent conversion opportunity for staff. The timing is difficult regarding budget and student numbers for 2024. Trying to break even.</p> <p>Numbers for Year 7 2024 look strong with over 200 acceptances for the initial offer. This will create other challenges with THS commitment to smaller class sizes for Year 7 students. New budget will hopefully support initiatives in this school.</p> <p>With additional administrative support time a new position has been created: Transition Support Officer. This position will build business relationships and support Years 9-12 students with work experience and work placement and build their experience and resume.</p> <p>Discussion Work experience. Parents need to know the process. Does 1 week work experience still exist? No, not compulsory. Year 10 students need to be supported by parents for work experience placements. VET courses are different to work experience.</p> <p>Uniform Still trying to source girls long pants and shorts. Options: Struddies – online store, sports shorts, navy with ‘THS’ embroidered. Suggestion: Not too short. Lowes – can’t find a pant similar to Lorna Jane style ‘flashdance’. Suggestion: Urban sports, Faceoff THS has a mix and match uniform, price point is important. Objective: find suitable long pant and shorts for girls then organize logistics of purchase.</p>
<p>General Business</p>	<p>Sports jumpers THS would like to limit the days these can be worn.</p> <p>Girls long pants and shorts Samples for next meeting: Joe Williams</p> <p>Multipurpose courts Assets currently reviewing the small court project. Submission for the larger court to be done at a later date.</p> <p>Discussion Has school got plans for external police to come in and speak with students about behaviour in the community? Police school liaison officer has low availability. THS runs workshops annually that are age related. These workshops ran in 2022 and focus</p>

	<p>on relevant issues including crime prevention, community expectations, vaping, sexting, consent. Request: Year 10 to be targeted for these workshops. Topics that include what you should and shouldn't say to your peers.</p> <p>Question If teachers overhear inappropriate behaviour outside of school do they get involved? If the school is informed by parents/carers of inappropriate behaviour outside of school this will be actioned under THS policies. Students can be suspended for inappropriate behaviour. The police look to the school to manage behaviour. Police will action if requested.</p> <p>Parent Teacher interviews Feedback: Great. IA and PE separated – good. Need to allow more time for interviews. Need to inform parents/carers of layout of interviews and getting to and from may take 5 minutes. Date was good as it was just before assessment time.</p> <p>Communication Question: unsure where to direct correspondence to get in touch with a teacher. Email the school to touch base with your students' teachers. Your email will be directed to the correct teacher. Suggestion: Students that have support in place, would be good for the SLSO/teacher to touch base with parent/carer. Comment: Communication and support – very high if you reach out.</p> <p>Toilets Toilets will go to tender in August/September. Up to \$1 million project. Refurbishment will commence end of 2023/2024. Completion date hopefully end of financial next year.</p>
Meetings days and time	Meeting times for 2023 have been changed to the first Tuesday of every month. Option to join the meeting via a teams link will be available.
Next Meeting	Request date for Tuesday 8 August 2023 6pm to 7pm instead of Tuesday 1 August (Ed week assembly).
Close Meeting	Time of close: 7:05pm

Tomaree High School

President's Annual Report – 2022/23

- 2022/23 was a relatively quiet year for the P&C, my first as president
- The COVID years meant that no meetings took place (that I'm aware of) and when the meetings began again, the number of parents attending was minimal – i.e. me :)
- It's great to see that numbers are rising again, and thank you to all of you for coming today, your voices are important and the more we hear the voices from our community, the better our school will become
- Over the last twelve months we have discussed a range of important issues that affect our children and our families:

Discussion	Solution
Toilet blocks , in particular vaping and vandalism, were a frequent topic of conversation throughout the 12 months, with the safety and wellbeing of our students of the utmost priority	Redesign of toilet blocks to include CCTV outside of the blocks Major upgrade to individual cubicles
The second hottest topic was the school uniform	Intro of new affordable school jumper that can be purchased at school Navy shorts and pants to replace grey And of course how to encourage and implement these changes
More structured activities for students to keep them occupied and having fun during break times	Multipurpose courts project to be completed 2023-24 More activities across the school in break times
Communications – major improvement which Joe Williams has been integral in delivering	Increased communication for parents/carers via multiple channels ie social media, email, website, calendars Keeps parents connected to the school and gives them a line of sight into their children's school lives
Technology	School continues to purchase more laptops for students. Over 400 laptops now available. TSO to maintain and service the laptops. Commbx – interactive screens - in every classroom to support learning

Electrical upgrade	Kiosk upgrade finally completed
Cooler climates	School now has a/c in all classrooms
Student outcomes	<p>Keeping year 7 class sizes below 20</p> <p>Specialist classes such as the introduction of the Talented Sports Program Years 9+10</p> <p>Increasing number of electives for students in Years 9+10 from 2 to 3 to increase engagement with schooling</p> <p>Extra staff to support literacy and numeracy</p>
P&C Members	Slowly increasing – thank you!

