

P&C Meeting Tuesday 28 March 2023

Financial members of the P&C Association should submit their request to the Secretary in writing. The Secretary will place the item on the Agenda where it is most appropriate to be discussed.

Minutes	
Meeting opened	6:03pm
Acknowledgment of Country	Principal Paul Baxter
Attendees	Jen Jones, Joe Williams, Mel Kilby, Brooke McCallum, Paul Baxter, Tony Phillips, Kate Warner, Lindsay Hodgson, Nadine Dellow, Michelle Edwards
Apologies	No Apologies
Guest Speaker	No guest speaker
Minutes	No minutes. Last meeting was our December Xmas informal get together.
Business arising from previous minutes	NA
Correspondence	Bank statements. Cheque for commission from MSP Photography \$2705.91. Microsoft subscription \$129.00. Will try and cancel as this was setup during covid and is no longer needed.
Treasurer Report	Mel Kilby. Financial report attached. In process on getting Kate Warner (P&C President) placed into the P&C account. Tamburlaine fundraising money, \$500 needs to be transferred to the Support Unit.
Principal's Report	<p>Paul Baxter.</p> <p>What's happening right now at THS:</p> <ul style="list-style-type: none"> • Creating a school with high expectations for students and staff. • Opportunity for every student to be known, valued, and cared for. • Connecting students with support for learning and wellbeing. • Literacy Action plan in place over next 3 years to improve results across the school. • Learn Do Reflect cycle. • Aboriginal Education Action Plan. • Attendance team. • Inclusive Engaging Reflective Schools policy replacing suspension policy. • THS Environmental Action group successful in a \$13000 grant. • Technology Action Plan – consistent maintenance of over 400 laptops for student use. No BYOD required. <p>Student outcomes</p> <ul style="list-style-type: none"> • Reducing class sizes for Year 7. Classes below 20 students per class. • 3 x electives for Years 9 and 10. • Broad range of subjects Years 11 and 12. • Academic Extension class, Specialist Sports Class, Motivated Learners Class for Year 7 students. • Talented Sports Program starting Term 2 Year 9 and 10 students. • Extra staff to support in literacy and numeracy. • Qualified, stable staffing at THS.

	<ul style="list-style-type: none"> • Extracurricular activities through KO sport, Starstruck, Art Club, Book Club, STEM, Environmental Action group, library. <p>Teacher quality</p> <ul style="list-style-type: none"> • Josh Halstead – new science teacher from Griffith. • Vacancies to be filled: HT Admin and HT Support. Mel Kilby on the HT Admin panel. • Student number – 1055 in 2023. • Focus on our recognition system through Inclusive Engaging Reflective School’s policy and care continuum. <p>Community groups</p> <p>Meeting with Belgravia (Tomaree pool). Discussion with Royal Life Saving Society NSW (RLSS) and Port Stephens Council. Support and funding for a 2–3-day intensive swim program for Year 7 students, opportunities for staff and Years 9/10 students to gain RLSSA qualifications in Swim, Survive up to Bronze Medallion.</p> <p>Finance</p> <ul style="list-style-type: none"> • Investment in staffing to support smaller classes. • Upgrade to outdoor spaces: 50m x 30m multipurpose artificial surface. Upgrade cricket nets. Install multipurpose hard courts. Seating, shade and shelter. • Major toilet upgrade to individual cubicles. • Kiosk electrical upgrade to be completed these holidays. • Camera installation awaiting layout plans for upgrade to toilets. <p>Discussion:</p> <p><i>Will upgrades be visible when driving past to help promote school? Not really.</i> <i>Consensus that its better to be spending money on these upgrades rather than on the entrance of the school.</i> <i>Will new outdoor spaces be covered? No, could be a fundraising opportunity.</i> <i>Want THS to be the school of choice.</i> <i>Working on improving results and perception.</i> <i>Decision to not run the school leader’s advertisement in the PSExaminer received negative feedback from staff. P&C supported the decision not to run the ad – better ways to spend \$1000.</i></p>
General Business	<p>Addressed by Principal Paul Baxter and discussed with P&C</p> <p>Year 7 students nervous about using toilets at school. Staff have created rosters to manage toilets and ensure a staff member is always present standing at the toilet blocks during break times. Staff members continue to monitor toilets.</p> <p>Vaping in toilets during class time. Is a small percentage of students/seniors. Installation of vape detectors is not supported by assets. Education resources delivered through 7-10.</p> <p>How violence is handled at THS.</p>

	<p>Physical violence = suspension. THS will not tolerate violence. The focus is on wellbeing and learning. Priority is always to keep students safe. Deputies Glenn Sproule and Emma Christie have been working very hard on the new Engaging and Respectful School's framework.</p> <p>Mobile phones being used during class time. Discussion about Yondr pouches in other schools and should THS consider. Decision not to adopt Yondr pouches. Current policy of bag or box working well for most students. THS to consider another blitz for Term 2. Current mobile phone policy includes NO VIDEOS to be filmed/shared at school. This can result in a 50-day mobile phone confiscation. Students have been made aware of this during whole school assemblies.</p> <p>Suggestion of more things to do during break times to get students off their phones. Plans in place starting Term 2 for more structured activities during break times. PE staff will implement and can be supported by students who take an interest in helping.</p> <p>P&C numbers. Great to see some new faces. Focus on building P&C numbers. Promote that parents do not need to take on any roles in the P&C. Focus is not on Fundraising. P&C is a place for discussion and planning with the focus always on creating a school for students to learn in a positive environment.</p> <p>Jumpers. THS jumpers have been ordered. ETA mid-May 2023. These jumpers will be a cheaper option for students to purchase. The cost will be under \$30. The letters 'THS' will be embroidered on the jumper.</p> <p>IT issues during NAPLAN Parent concern about being disconnected from the department's server during NAPLAN testing. THS supporting a letter to voice these concerns back to the department.</p> <p>P&C Meeting option to join via teams meeting link Technology Support Officer joined meeting remotely. Was very successful and effective using the Commbbox. Sound and visual quality very high.</p>
Meetings days and time	<p>Meeting times for 2023 have been changes to the first Tuesday of very month. Option to join the meeting via a teams link will be available. AGM needs to be called during Term 2.</p>
Next Meeting	<p>Tuesday 2 May 2023 6pm to 7pm.</p>
Close Meeting	<p>Time of close 7:20pm.</p>