

## P&C Meeting Tuesday 05 November 2024 Minutes

Financial members of the P&C Association should submit their request to the Secretary in writing. The Secretary will place the item on the Agenda where it is most appropriate to be discussed.

<b>Meeting opened</b>	5.30pm
<b>Acknowledgment of Country</b>	Paul Baxter
<b>Attendees</b>	Kate Warner, Tegan Curby, Rob Norman, Jen Jones, Paul Baxter, Joe Williams, Kylie Screen, Mel Kilby, Jody Hodgson, Lindsay Hodgson, Therese Dawson, Mel Bonniface
<b>Apologies</b>	
<b>Previous Minutes</b>	Kate Warner endorsed
<b>Business arising from previous minutes</b>	<p>Questions for the parent survey and current Year 7 survey. Committee reviewed draft of questions.</p> <p>Suggestions:</p> <ul style="list-style-type: none"> <li>• Survey split into two surveys one for whole school and one for Year 7</li> <li>• Year 7 survey sent out Term 1 or Term 2</li> <li>• Suggest name SNAPSHOT SURVEY</li> <li>• State amount of time to complete</li> <li>• Provide a response from data collected from the survey and actions that will be put in place.</li> </ul> <p>Year 7 questions suggestions:</p> <ul style="list-style-type: none"> <li>• What has been good?</li> <li>• What could we improve?</li> <li>• School Camp?</li> <li>• Questions to promote school in a checklist: smaller class sizes, THS uniform items, Year advisor lessons etc.</li> </ul> <p>Whole school questions suggestions:</p> <ul style="list-style-type: none"> <li>• What years are your students in?</li> <li>• Is my student known?</li> <li>• Is my student supported in wellbeing?</li> <li>• Do you know who to contact?</li> <li>• Do you know what to do if your student is late?</li> </ul> <p>Areas to cover:</p> <ul style="list-style-type: none"> <li>• Wellbeing</li> <li>• Safety</li> <li>• Communication</li> <li>• Technology</li> <li>• Quality of teaching</li> <li>• Orientation Year 7</li> <li>• School Grounds</li> <li>• Community</li> </ul> <p>Joe, Kyle and Kate to complete survey.</p> <p>Bakers Delight Pizza Fundraiser – Decision made to have a pizza day run through the canteen. Thursday 21 November Any left-over pizzas will be sold on Friday.</p>

	<p>Will order 200-300 pizzas. Warm them up in the canteen oven.          Confirm if they will be in separate paper bags.          To be picked up 9:30am Thursday 21 November.</p>
<b>Correspondence</b>	<p>P&amp;C Newsletter          Bank Statements</p>
<b>Treasurer Report</b>	<p>Mel Kilby.          Financial report.          \$137261.59 Wetspac Account          \$9000-\$14000 to be paid for canteen purchases.          \$1085 Greater Account for Support Unit          End of year Celebration of Student Excellence awards vouchers to purchase.</p>
<b>Principal's Report</b>	<p>Paul Baxter</p> <p>THS Basketball shorts being added to the uniform items.</p> <p>Major upgrades from assets</p> <ul style="list-style-type: none"> <li>• Waiting on details for toilet upgrade.</li> <li>• Hoping to secure 1 million for toilet upgrade - completion by June 2025.</li> <li>• Science block roof upgrade – completion by December 2024.</li> <li>• \$310000 Sports Court – completion by June 2025.</li> <li>• Thank you to the P&amp;C for advocating for better facilities.</li> </ul> <p>Estimation of numbers for 2025</p> <ul style="list-style-type: none"> <li>• 190 Year 7 students</li> <li>• 950-980 whole school - slightly less than 2024</li> </ul> <p>Budget decrease of 10% in relative terms which is approx.\$174,000.          2024 16.1 million          2025 16.3 million</p> <p>School Hall Meeting to secure full funding 19 November Week 6</p> <ul style="list-style-type: none"> <li>• Federation seeking support from schools</li> <li>• P&amp;C happy to support</li> <li>• Date in Week 6</li> <li>• Promoted and open to the community to attend</li> <li>• Funding agreement runs out at the end of 2024</li> <li>• Integration funding of 1.2million currently supports across the school</li> <li>• More funding equals more opportunities and resourcing for staff and students</li> </ul> <p>Logo</p> <ul style="list-style-type: none"> <li>• In consultation process</li> <li>• Hope to have final selections by Week 6</li> </ul>
<b>General Business</b>	<p>Request of funds:</p> <ul style="list-style-type: none"> <li>• THS Staff Xmas lunch \$20 per head</li> <li>• Canteen staff dinner \$350</li> <li>• Flowers for Liz whose mum has passed way.</li> </ul>

	<p><b>ALL funding requests APPROVED BY P&amp;C</b></p> <p>Canteen price increase for 2025</p> <ul style="list-style-type: none"> <li>• Proposed increase on food items to be confirmed by Paul B and canteen.</li> <li>• Have held off on increase for past 2 years</li> <li>• Would like to have a card for canteen to purchase from supermarkets instead of suppliers. Suppliers can be very costly.</li> <li>• Request for P&amp;C to approve debit card for Angela McMillan (Canteen supervisor) to purchase canteen supplies.</li> </ul> <p><b>APPROVED BY P&amp;C</b></p> <p>Appreciation: Gardens and grounds are looking great. School is looking nice and clean. This is due to having sufficient cleaners. After school Study centre is a great opportunity for students to access personalized tutoring from teachers. Unfortunately, this resource may be cut in 2025 to two days a week instead of three. Term 3 2025, proposal to have library open for Year 12 to access study centre for before their HSC.</p>
<b>Meetings days and time</b>	First Tuesday of every month.
<b>Next Meeting</b>	Xmas Party Salamander Tavern Thursday 5 December 5:30-6:30pm
<b>Close Meeting</b>	Time of close: 6:29pm