

P&C Meeting Tuesday 2 May 2023

Financial members of the P&C Association should submit their request to the Secretary in writing. The Secretary will place the item on the Agenda where it is most appropriate to be discussed.

Minutes	
Meeting opened	6:03pm
Acknowledgment of Country	Jen Jones
Attendees	Paul Baxter, Trent Colley, Glenn Sproule, Jen Jones, Joe Williams, Jody Hodgson, Lindsay Hodgson, Mel Kilby, Rechaelle Sylvester, Kate Warner, Michelle Edwards, Nadine Dellow
Apologies	No Apologies
Guest Speaker	<p>Deputy Principal Trent Colley Thank you for attending our P&C meeting Trent and speaking about:</p> <ul style="list-style-type: none"> • Senior study: <ul style="list-style-type: none"> Mentor to support students to complete tasks and source information. Students engaged with good access across their timetable to the senior study providing extra time to complete assessment tasks at school. Students have been reminded to apply for Early Entry. Up to date resources for every senior subject we offer available in the senior study. Laptops reserved just for seniors to use. Distance Education students also use space. Students focused with support offered. • Aboriginal and Torres Strait Islander Education space: <ul style="list-style-type: none"> 107 Aboriginal or Torres Strait Island identified students. Dedicated Cultural room. Access to different levels of support through wellbeing and culture. 11 identified in year 12, 4-5 of these students sit in top 10 in the Year group. Cultural lessons for Years 7 and 8 students. Students welcoming whole school at weekly assembly on their didgeridoo. Acknowledgement of country from students at assemblies, special events. Working on transition plans for a student's that are culture inclusive. Connecting with families to ensure they feel comfortable to come into the school. Cultural room has their own bank of laptops available to the students. Aboriginal Education team of over 20 staff planning and promoting education and inclusivity. • Deputies at THS <ul style="list-style-type: none"> Students have the same deputy all the way through their journey at high school. Please see list below of staff for Leadership Team, Head Teachers and Year Advisors.

Leadership Team 2023

Principal	Paul Baxter
Deputy Principals	
Years 7 and 10	Rebecca Veitch
Years 8 and 11	Glenn Sproule
Years 9 and 12	Trent Colley
Inclusion and Support	Emma Christie
Business Manager	Jennifer Jones
Administration Manager	Trina Cooper

Year Advisors 2023

Year 7	Lauren Pickering
Year 8	Bec Carney
Year 9	Pat Britton
Year 10	Emma Chester
Year 11	Lorraine Joy
Year 12	Scott McLennan

Head Teachers 2023

Maths	Rod Lyon
English	Mark Wagland
Science	Lisa Burton
Personal Development Health and Physical Education (PDHPE)	Charnelle Crossingham
Home Economics	Donna Smithson
Industrial Arts	Shane Fitzpatrick
Creative and Performing Arts (CAPA)	Frank Wakewood
Special Education	Emma Christie
Secondary Studies	Leila Courts
Teaching and Learning	Joel Ross
Administration	Kyle McElwain
Human Society and its Environment (HSIE)	Tamara Stacker
Wellbeing	Vicki McCleer Bec Hay
Learning and Support Teacher (LaST)	Suzie Morris

Minutes	Accepted: Glenn Sproule Second: Joe Williams
Business arising from previous minutes	Microsoft subscription cancelled? Yes Kate Warner (P&C President) placed on P&C account? Still in process. Tamburlaine fundraising money, \$500 transferred to the Support Unit? Not yet. Vacancies to be filled: HT Admin and HT Support>ongoing
Correspondence	NA
Treasurer Report	Mel Kilby. Financial report. \$6058.13 balance (same as last meeting). Nothing incoming or outgoing. Please see attached.
Principal's Report	<p>Paul Baxter. Thank you to everyone for attending another P&C meeting. Great to see everyone back. Thanks to Jody for joining us remotely via Teams. Thank you to Glenn and Trent (Deputy Principal's) for attending. Very lucky to work with such good people on the senior executive team.</p> <p>Mobile Phone Ban Term 4. Flexible approach from the government on how we move forward with this ban. There has been no direct communication about the approach and how ban will be implemented.</p> <p>THS school jumpers</p> <ul style="list-style-type: none"> • Crew necks \$20 • Hoodies \$32 • Affordable, good quality. • Hooded jumpers will arrive in next 2-3 weeks. • THS wants students to be proud to be in uniform. <p>Multipurpose courts Quotes are being reviewed. Consulting with PE staff of good utilisation of the outdoor spaces. \$80000 quote for cricket nets – spend of this amount not supported for something that will have limited use. \$380000 quote for the artificial surfaces, includes fences. 40mx20m artificial surface near basketball courts + 50mx30m artificial surface near ag plot (wettest part of the oval during the year). Will be working with asset management to complete these projects – Jen Jones and Paul Baxter. Question: what seating will be available? Will be looking at tiered seating after project is completed.</p> <p>Break time at THS</p> <ul style="list-style-type: none"> • Basketball 3v3 • Library • Looking at seating across the school – need more spaces available under cover. • Competitions at break times • Continue to open up MPC every break time to sit, eat and play. Average 50-70 kids.

Kiosk Electrical upgrade completion

Completed in the holidays. All AC units can operate across the school with no time restrictions. THS was included in the first phase of the cooler climates and will have 100kw of solar panels as well as 65kw battery – reducing impact on our environment.

Head Teacher position

Review of Head Teacher positions. Positions being reviewed are:
HT Secondary studies
HT Administration

Camera/ Toilets

Will have the camera installation layout plans in the next 5-6 weeks.
New design/layout for toilets to single cubicles.
Projects will start in the next 18 months.

What else has been happening?

Curriculum review.

Smaller classes in Year 7 to continue for 2024.

3 electives continue for Years 9/10.

Senior periods to increase from 7 to 8 periods? Feedback requested from P&C.

- Currently, Year 11 have the lowest attendance on a Wednesday (sport day).
- Students in classes for more time = more impact.
- Extra funding will be required.
- 6 extra periods a fortnight. More time within their subjects. Better to be at school. Applying skills for HSC.
- THS offers many subjects that have major works, and this would allow more time to work on major projects at school.
- P&C support this decision to provide extra support to senior students. P&C would like to see this funded for 2024.
- Decision will be made for 2024 towards the end of the year in November regarding funding to be able to increase senior periods.

HSC Data – need more time to teach kids better writing skills, strategic questioning, mathematic problem solving, what is lacking in answers, how can students achieve better results, how can teachers teach these skills and lead them towards the correct answer.

Attendance for year 12? Use to be a requirement of 85% but that no longer exists.
We want them here at school and want them to value being at school.

Would like to provide more local TAFE opportunities for students so they don't have to travel to Newcastle.

Year 12 Reports will be released Week 4 – would like feedback on the reports.

General Business	<p>Uniform Tender</p> <p>As part of the uniform tender – can we renegotiate on price to reduce cost of school uniform. THS has until August to put tender out. Lowes currently has the uniform contract. THS receives a % back from Lowes sales which is between 5-10%. Had an internal uniform shop previously – delays, unreliable stock, staffing, not always available, profit margins very low. P&C supports a licensed uniform, to be operated offsite. Uniform discussion: Anna Bay Op Shop has a good selection of secondhand uniforms available. Lowes – review what sells and doesn't. Shorts? Girls don't like the shorts. Consider skort, plain skirt for seniors. Girls' navy pants are hard to get and the option that Lowes offer are not popular. Nadine Dellow happy to review with Lowes and provide better options for the girl's uniform. Year 8 jersey option? Not supported by the P&C. Suggestion: THS jumpers sent to school community P&Cs, Year 7 taster lessons.</p> <p>P&C</p> <p>Focus on building P&C numbers – promote parents/carers being able to bring their children to the meeting. New location – library. Can bring kids to the meeting – to promote.</p> <p>Connections with Aboriginal and Torres Strait Island students in primary schools</p> <p>Trent Colley working with school community and will provide more information at next meeting.</p> <p>THS Website</p> <p>Deputy list needs to be updated: Joe Williams.</p>
Meetings days and time	<p>Meeting times for 2023 have been changed to the first Tuesday of every month. Option to join the meeting via the teams link provided. The next meeting will be our Annual General Meeting (AGM).</p>
Next Meeting	<p>Tuesday 6 June 2023 6pm to 7pm: AGM</p>
Close Meeting	<p>Time of close: 7:25pm</p>

Tomaree High School P&C Accounts 22/23

Date	Details	Amount
1/04/2022	Opening balance	\$ 1,619.77
23/12/2022	Tamburlaine wines fundraiser	\$ 500.00
	Balance	\$ 2,119.77
Debit Card		
Date	Details	Amount
1/04/2022	Opening balance	\$ 5,695.48
20/06/2022	BYO Cellars - payment Accountant -Morley & Co	-\$ 84.98
23/06/2022	Tomaree HS - trf Tamberlane winery fundraiser	-\$ 875.00
16/09/2022	Year 12 awards	-\$ 1,811.45
19/09/2022	Year 12 awards	-\$ 549.60
9/11/2022	P&C insurance	-\$ 577.30
13/12/2022	End of year awards	-\$ 164.90
13/12/2022	End of year awards	-\$ 270.80
7/02/2023	Microsoft subscription	-\$ 129.00
7/03/2023	School photo commission	\$ 2,705.91
	Balance	\$ 3,938.36
	Total	\$ 6,058.13