

P&C Meeting Tuesday 6 February 2024 Minutes

Financial members of the P&C Association should submit their request to the Secretary in writing. The Secretary will place the item on the Agenda where it is most appropriate to be discussed.

Minutes	
Meeting opened	6:02pm
Acknowledgment of Country	Paul Baxter
Attendees	Paul Baxter, Lindsay Hodgson, Kate Warner, Mel Kilby, Jen Jones, Joe Willams, Kylie Screen, Barry Thiele
Apologies	Alison Sargeant (picking up donation from Bakers Delight), Trent Colley, Glenn Sproule
Guest Speaker	NA
Confirmation of previous minutes	Mel Kilby
Business arising from previous minutes	Has the commission from MSP 2023 received? Yes \$2941.18 Bank requested additional information to change to new account with Westpac. All details have been provided.
Correspondence	Toilet layout plans Letter from Teachers Federation
Treasurer Report	Mel Kilby Financial report attached. P&C now have new bank accounts at Westpac. Canteen and uniform sales are now coming into the new account. Westpac picks up from school 3 times a week. Uniform and canteen sales for a week=\$9697.66 Payment of accounts will be done this week.
Principal's Report	Paul Baxter Welcome Back to term 1,2024 Tomaree High School has donated school uniforms to the P&C. Tomaree High School has Moved canteen and uniforms to P&C to support students and major projects. Staffing The start of the year looks very positive with stable staffing levels. One Deputy position is currently in a holding pattern. Vicki McCleer sitting in this position. We look forward to Rebecca Veitch resuming the role as Deputy in Term 2. Rebecca has been fantastic in supporting students and families. School Numbers Numbers look strong and we should remain above 1000. There has been an increase in out of area enrolment requests. THS Uniform THS shorts has been very popular and compliance is high. The office will collect data about who will order the long pants through a pre-order to ensure stock levels for winter.

	<p>Year 11 Jerseys to be ordered ASAP so they can use them for two winters.</p> <p>Toilet upgrade THS was promised an upgrade by School Infrastructure NSW early last year. When state budget came out this was all cut. Proposal was put to THS to fund the project or part of. Suggest F Block and J Block tour at end of meeting to see how they sit in the school and what the upgrade would look like. Upgrade will move to individual cubicles for better privacy. Cameras have a line of sight to see who is entering and exiting which makes it easier to manage graffiti, vandalism and students hanging out in groups.</p> <p>Question: Which block will benefit the greatest number of students? Looked at F & J Block and J Block has been identified. The proposal will be sent to Asset Management. Suggestion: Grants to help fund? Have not been successful in the past. Can advocate with ministers to increase funding support. Reluctant for THS to fund the entire project as this should be covered in the ongoing maintenance from the government to keep school fit for purpose.</p> <p>Suggestion: Can we do one toilet upgrade and renovate the other toilet block? Yes, but is there limited value in this. Currently all toilets have lockable doors. THS regularly replaces locks and ensures damage is fixed. A budget of \$5000-\$10000 is allocated every year for damage. A toilet upgrade to individual cubicles would hopefully reduce this. Cameras have helped to reduce vandalism. Video footage shows it is a very small group of students causing damage which is being managed by staff. Lack of mobile phones has also helped stop students gathering in toilets.</p>
General Business	<p>Parent Survey Kater Warner suggests parent survey to understand needs and concerns. Surveys completed in the past include Tell them from me, Exit and Entry, Parent teacher interviews. A current survey may be a good way to engage parents to come along to the P&C meeting. We can look at doing a survey for 2024. Kate W will draft questions to bring to the next meeting.</p> <p>Enrolments There has been an increase in out of area expressions of interest. Retention rate for Year 7 is 185 in 2024 compared to 176 in 2023 Positive talk in the community as parents are choosing to send their children to THS even with siblings at private schools. THS continues to focus on ensuring parents know children are safe and are at THS to learn with an emphasis on high expectations and mutual respect.</p>

	<p>Assessments Assessments for Years 7-10 have been reviewed resulting in a focus on class engagement with teachers and emphasis on book work and class work including more in class assessments. This approach will take 2-3 years to see long term benefits. Working with our partner primary school to ensure we are meeting students learning and well being needs. Question: How do parents know that this focus on assessments has changed? Can we communicate this? Suggest: Principal's message.</p> <p>Phone Ban Has been very positive leading to better behaviour and choices.</p> <p>Millennium Parents finding it hard to use. Agree that it is clunky from a parents view and doesn't offer a good user experience. Millennium meets our needs as a school for wellbeing, attendance, and reporting. Other systems take a long time to implement. School bytes and its ongoing development looks like it may be an option in the future. The number of schools using Millennium is shrinking. Many schools moving to Compass. THS focus is on new curriculum coming in for staff to develop new programs.</p> <p>Fundraising Suggest: Fundraising from the P&C. Suggest: Bakers Delight hot cross buns for Easter as Baker's Delight continues to donate weekly to THS Breakfast Club. Supported by Mel Kilby, Kate Warner and Lindsay Hodgson. Payments could include flexischools. P&C happy to run future fundraisers with funds used to support breakfast club, Year 12 exams, Year 12 Awards, Celebration of Student Excellence Awards.</p> <p>P&C Awards Sponsorship Review of Year 12 and Celebration of Student Excellence Awards sponsored by P&C. Will review at next meeting due to time constraints.</p>
Meetings days and time	Meeting times: first Tuesday of every month. Option to join the meeting via a Teams link will be available.
Next Meeting	Next meeting Tuesday 5 March 2024 6pm to 7pm
Close Meeting	Time of close: 7.10pm